

## Q20240 Project Management Professional (PMP®) Preparation Course

*Duration: 4 days live online staggered over 4 weeks*

### Course Overview

The course is designed to review and emphasize the project processes and knowledge areas, terms, tools, and formulas required for taking and passing the PMP® certification examination. The entire course content is compliant with the "Guide to the Project Management Body of Knowledge, fifth edition, (PMBOK® Guide)" of the Project Management Institute, Inc. (PMI), USA.

### Who should attend?

- Professionals who have been directly involved in initiating, planning, executing, controlling and closing of any kind of projects
- Professionals who are working as project managers or key project or program team members
- Those who want to get a recognized Project Management qualification and who recognize project management as a core part of their professional experience

### Prerequisites & pre-reading guidelines

There are no specific prerequisites for this course. However experience in project management is recommended.

### How certification is earned

This certification is offered through the Project Management Institute (PMI) as an e-proctored exam. Registration for the exam is managed via your course instructor/coach. Our PMP® Coach will be in contact to assist and support as you prepare for the exam. You will be provided with a study guide and access to over 600 PMP® sample questions. As your final weeks of preparation are underway, our PMP® Coach will be there to assist you. This normally runs as a 6 week programme to prepare to take the Exam on Week 7.

### Course Objectives

On completion of this course, attendees will have a:

- Comprehensive understanding of the PMP certification requirements and testable materials
- Comprehensive review of the various processes, knowledge areas, formulas, terms and individual process steps for project management
- Understanding of advanced set of project management tools and techniques for continued use or new implementation at the workplace
- Being prepared for PMP certification resulting in greater project management confidence and credibility

### Context

The PMI-PMP® course reinforces and consolidates project processes, knowledge areas, terms, tools, and formulas required for taking and passing the PMP® certification examination. The entire course content is compliant with the "Guide to the Project Management Body of Knowledge, fifth edition, (PMBOK® Guide)" of the Project Management Institute, Inc. (PMI), USA.

### Related Courses

- PMI-PgMP® Programme Management Preparation course
- PMI-RMP® Risk Management Professional
- DASM® Disciplined Agile Scrum Master
- DASSM® Disciplined Agile Senior Scrum Master

## Course Outline

We have a unique and consistently successful approach to our PMP Preparation.

- **Week 1:** - We will work with you in getting the PMP® Exam Application completed
- **Week 2:** - We will supply you with a list of sample PMP® question so you can prepare for the course
- **Week 3:** - You will undertake the course
- **Week 4:** - As this point you will have been accepted for the PMP® Exam and you will schedule an exam date
- **Week 5:** - Our PMP® Coach will be in contact to assist and support as you prepare for the exam. You will be provided with a study guide and access to over 1,000 PMP sample questions
- **Week 6:** - Your final week of preparation is underway and our PMP® Coach will be there to assist you
- **Week 7:** - Time to sit the Exam

This 4-day PMP Preparation course covers the following areas:

### Day One

#### PMP® Application

#### The Project Management Basics, Framework and Processes

- Project definitions
- The Project Management Office
- Project organisational structures
- Project and product life cycles
- Enterprise environmental factors and organisational process assets
- The ten knowledge areas within PMBOK®
- Framework Practice Exams

### Day Two

#### Project Integration Management

- Developing the project charter
- Develop the project management plan
- Direct and Management Project Work
- Monitor and Control Project Work
- Perform Integrated Change Control
- Close Project or Phase
- Integration Practice Exam

#### Project Scope Management

- Plan Scope Management
- Collect Requirements
- Define Scope
- Create the Work Breakdown Structure (WBS)
- Validate Scope
- Control Scope
- Scope Practice Exam

#### Project Time Management

- Plan Schedule Management
- Define Activities
- Sequence Activities
- Estimate Activity Resources
- Estimate Activity Durations
- Develop Schedule
- Control Schedule
- Time Practice Exam

### Day Three

#### Project Cost Management

- Plan Cost Management
- Estimate Costs
- Determine Budget
- Control Costs - Earned Value
- Cost Practice Exam

#### Project Quality Management

- Quality Management terms and concepts
- Plan Quality Management
- Perform Quality Assurance
- Control Quality
- Quality Practice Exam

#### Project Risk Management

- Plan Risk Management
- Identify Risks
- Perform Qualitative Risk Analysis
- Perform Quantitative Risk Analysis
- Expected Monetary Value analysis
- Plan Risk Responses
- Control Risks
- Risk Practice Exam

## Day Four

### Project Procurement Management

- Plan Procurement Management
- Understanding contracts
- Conduct Procurement
- Control Procurements
- Close Procurements
- Procurement Practice Exam

### Project Human Resource Management

- Plan Human Resource Management
- Acquire Project Team
- Develop Project Team
- Manage Project Team
- Human Resources Management Theories
- HR Practice Exam

### Project Communications Management

- Plan Communications Management
- Manage Communications
- Communications Channels
- Control Communications
- Communication Practice Exam

### Project Stakeholder Management

- Identify Stakeholders
- Plan Stakeholder Management
- Manage Stakeholder Engagement
- Control Stakeholder Engagement
- Stakeholder Practice Exam

### PMP Simulated Exam

## Contact

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