

Train the Trainer

Duration: 1 day

Course Overview

Welcome to the "Train the Trainer" workshop! This intensive workshop is designed to equip participants with the essential skills and knowledge to become effective trainers and facilitators. As a trainer, your ability to engage learners, deliver impactful presentations, and foster a positive learning environment is crucial for the success of any masterclass.

In this training, you will gain insights into adult learning principles, instructional design techniques, and effective training delivery methods. You will learn how to create engaging training materials, design interactive activities, and handle challenging training situations with confidence.

By the end of this programme, you will have the confidence and competence to design and deliver dynamic training sessions that drive learning and development. Whether you are an experienced trainer looking to enhance your skills or new to training, this programme will empower you to create transformative learning experiences that inspire and empower your audience.

Join us for an interactive and hands-on learning experience that will elevate your training abilities and help you make a lasting impact on learners' growth and development.

Who should attend?

This programme is suitable for professionals who are involved in delivering training sessions, workshops, or presentations within their organisations or as external trainers. Whether you are an experienced trainer or new to training, this programme will benefit you if you are responsible for imparting knowledge and skills to others.

Context

This workshop covers adult learning principles, instructional design techniques, and effective training delivery methods. You will learn how to create engaging training materials, design interactive activities, and handle challenging training situations with confidence.

How certification is earned

Upon successful completion of this course, you will be awarded a certificate of attendance from Expleo Academy.

Prerequisites & pre-reading guidelines

There are no specific prerequisites for this course.

Related courses

Attendees may also be subsequently interested in

- Human Relations and Interpersonal Skills

Course Objectives

On completion of this training, attendees will be able to:

- Understand the Role of an Internal Consultant:
 - Define the responsibilities and key functions of an internal consultant.
 - Recognise the value and impact of effective internal consulting on the organisation.
- Understand Adult Learning Principles:
 - Recognise how adults learn and the factors that influence their learning.
 - Apply adult learning principles to create engaging masterclasses.
- Design Effective Training Materials:
 - Develop clear and concise learning objectives.
 - Create comprehensive training materials and resources.
- Deliver Engaging Training Presentations:
 - Utilise effective training delivery techniques.
 - Engage learners through dynamic presentation styles.
- Design Interactive Training Activities:
 - Create interactive activities that reinforce learning.
 - Facilitate group discussions and experiential learning exercises.
- Manage Challenging Training Situations:
 - Handle difficult participants and maintain a positive learning environment.
 - Adapt training methods to meet diverse learning needs.
- Evaluate Training Effectiveness:
 - Use evaluation tools to assess training impact and effectiveness.
 - Gather feedback and make improvements to future training sessions.

Course Outline

Introduction to Train the Trainer

- Understanding the role and impact of effective trainers
- Recognising the importance of continuous learning and development

Adult Learning Principles

- Exploring how adults learn and the factors that influence learning
- Applying adult learning principles to training design

Designing Effective Training Materials

- Developing clear learning objectives and training outcomes
- Creating comprehensive training materials and resources

Delivering Engaging Training Presentations

- Utilising effective training delivery techniques
- Engaging learners through dynamic presentation styles

Designing Interactive Training Activities

- Creating interactive activities to reinforce learning
- Facilitating group discussions and experiential exercises

Managing Challenging Training Situations

- Handling difficult participants and maintaining a positive learning environment
- Adapting training methods to meet diverse learning needs

Evaluating Training Effectiveness

- Using evaluation tools to assess training impact and effectiveness
- Gathering feedback and making improvements to future training sessions

Empower yourself with the skills to become a successful trainer through this transformative masterclass. Join us to create impactful learning experiences that inspire growth and development in others.

Training Methodology

This masterclass is designed to be highly interactive and hands-on. Participants will engage in role-plays, group discussions, practical exercises, and live training simulations. Trainers with extensive experience in training and facilitation will provide personalised feedback and guidance to enhance participants' training skills. The training will encourage active learning and peer-to-peer interaction, enabling participants to develop effective training techniques.

Contact

Patricia McGuire

Head of Training

Expleo Technology Ireland Ltd

M. +353 (0)87 235 5902

W. expleoacademy.com

pat.mcquire@expleogroup.com

academy-UKI@expleogroup.com